



Adult Learning Disabilities Program:

GRADUATE-LEVEL CERTIFICATE OF ACADEMIC ACHIEVEMENT

Dear Applicant:

The College of Continuing Education at Sacramento State has an approved 15-unit graduate-level certificate program in adult learning disabilities. The academic courses and associated fieldwork required by the program will prepare the candidate to effectively serve learning disabled adults.

The College of Continuing Education and the College of Education administration and faculty believe in high academic and experiential standards to maintain an exemplary Adult Learning Disabilities Program.

The admission procedures have been designed by the university to seek out participants who are committed to serving adults with learning disabilities. The initial screening is based on an application and its supporting documents.

Application Process

Participants have the option of enrolling in the entire 15-unit graduate-level certificate program or taking individual courses to enhance their professional development. Participants who are enrolling in the entire certificate program will receive priority registration over those who choose to take individual courses. Both groups are required to complete the application process.

To ensure that the best qualified applicants are admitted, the following application materials must be submitted:

1. A completed program application.
2. Verification of an earned baccalaureate degree.
3. Verification of an overall minimum 3.0 grade point average.
4. One set of unofficial transcripts from all post-secondary institutions from which degrees/certificates have been granted and all institutions where relevant coursework has been pursued.

All application materials should be submitted to **ALD Program**, College of Continuing Education, Sacramento State, 3000 State University Drive East, Sacramento, CA 95819-6103. **Please make a copy of ALL documents BEFORE submitting this application and keep them for your records.**

Questions regarding the Adult Learning Disabilities Program should be directed to a program coordinator at:

Phone: (916) 278-4804

E-mail: aldinfo@csus.edu

Please keep a copy of these instructions for your personal records.

Work and/or Educational Experience (teaching, counseling, etc.)

Dates (list most recent first)	Title (if any)	Institution/Agency	Brief Description of Duties	Hours per Month

Other Experience in Serving Adults with Learning Disabilities

If additional space needed, please attach an addendum.

Dates (list most recent first)	Title (if any)	Institution/Agency	Brief Description of Duties	Hours per Month

Signatures

Participation in, or successful completion of, the Adult Learning Disabilities Program: Certificate of Academic Achievement does not confer any national or state credential or licensure and is not a guarantee of employment. Completion of the coursework in this program does not qualify participants to make psychological diagnoses or to provide counseling. This program partially meets the requirements for a learning disabilities specialist position as defined by Title 5 of the California Code of Regulations.

According to university policy, a minimum of 21 approved semester units in 100-, 200- and 500-series offerings in a 30-unit program must be earned in residence at Sacramento State. The maximum number of transferable units in a 30-unit master's program is nine units and is subject to departmental approval. Credits earned through the Adult Learning Disabilities certificate program are considered graduate units taken through special session, but are not earned "in residence." Please check with your graduate program regarding its specific policy on how many units from this program will be accepted.

Enrollment in the Adult Learning Disabilities certificate program does not constitute official admission to Sacramento State, nor does it count toward continuous enrollment for preserving catalog rights.

I certify under penalty of perjury that I have provided complete and accurate responses to the items listed on this application. I further certify that all official documents submitted in support of this application are authentic and unaltered records that pertain to me. I have read and agree to comply with the statements listed above.

Printed Name: _____

Signature: _____

Date: _____

Submit all application materials to:

ALD Program

Sacramento State
College of Continuing Education
3000 State University Drive East
Sacramento, CA 95819-6103
Fax: (916) 278-3685

Questions about the Adult Learning Disabilities program should be directed to the program coordinator at **(916) 278-4804**.

Visit our Web site at **www.cce.csus.edu/ald**.