

CEU Transcript Request



SACRAMENTO STATE
COLLEGE OF CONTINUING EDUCATION

Please complete and submit this form with the appropriate fees to receive transcripts for CEU, BRN or CEH credit courses. The College of Continuing Education does not provide transcripts for CSUS academic credit courses.

Name (Last, First, Middle Initial) _____

Former Name(s) _____

Address () _____ City _____ State _____ Zip _____

Daytime Phone _____ E-mail _____

Please send _____ copy/copies of my transcript to the following address(es):

Course/Certificate Program Information

(Attach additional paper if necessary)

Please provide the following course/certificate program information.

Course/Certificate Program Title _____ Course Code _____

Date(s) _____ Instructor _____

Total Number of Courses Completed _____

Signature: _____
(Transcript requests cannot be processed without a signature) Date _____

Fees to be charged

A single (one) prepared transcript is \$4. All additional transcripts are \$2 each. \$ _____ Total

Payment

The College of Continuing Education does not accept cash payments.

check one:

VISA

Mastercard

Discover

Check/Money Order
(payable to Sacramento State)

Name of Cardholder

Card #

Expiration Date

Cardholder's Signature

Mail the completed and signed form with check or money order to Sacramento State, College of Continuing Education, 3000 State University Drive East, Sacramento CA 95819 - 6103.