



**Institute for Criminal Investigation (ICI)
P.O.S.T. REGISTRATION AGREEMENT (IA Billing)**

Course Date: _____

POST ID#: _____

Please check (a) the course you wish to register for:		
<input type="checkbox"/> ICI Core	<input type="checkbox"/> ICI Homicide	<input type="checkbox"/> ICI Advanced Homicide
<input type="checkbox"/> ICI Child Abuse	<input type="checkbox"/> ICI Sexual Assault	

Contact Person's email : _____ FAX Number: _____

Course Fee to be billed (to be completed by CCE personnel): _____

Employee/Student Information		
<small>(For additional employees, please include information on a separate sheet of paper and attach.)</small>		
_____	_____	_____
(Last Name)	(First)	(Rank)
Employer's Address _____		
City _____	State _____	Zip _____
Work Phone # _____		
Fax # _____		
Email _____		

Employer Information
Employer Name _____
Contact Person _____
Phone # _____

Billing Information (IA Billing)
Course fee will be billed to:
COMMISSION ON PEACE OFFICER STANDARDS and TRAINING (P.O.S.T.) 1601 ALHAMBRA BLVD. SACRAMENTO, CA 95816-7083

EMPLOYEE ELIGIBILITY FOR POST BILLING:

I verify that the employee listed meets P.O.S.T. requirements as a full-time California law enforcement employee assigned to follow-up investigation duties with an agency in the P.O.S.T. Reimbursable Program. Please bill P.O.S.T. for the student's course fees.

Signature of Authorized Employer Representative

Date

NOTICE TO STUDENT:

This is a binding payment agreement, which reserves your enrollment space in the class. Upon receipt of this form, CCE will consider you to be formally enrolled in the class. If you are found to be non-reimbursable by P.O.S.T. you will be responsible for the payment of all course fees. You may cancel 24 hours prior to the course start date (excluding weekends and holidays). Cancellations must be received in writing. For more information, please call (916) 278-4433 between the hours of 8:00 a.m. and 5:30 p.m. If you do not notify CCE of cancellation in writing 24 hours prior to the course start date, you are liable for the entire course fee. If you do not successfully complete the course, P.O.S.T. will not pay for the course; thus you will be responsible for entire fees and any costs incurred for collection of those fees.

Signature of Student/Participant

Date