

**CALIFORNIA STATE UNIVERSITY, SACRAMENTO
COLLEGE OF CONTINUING EDUCATION
NURS 55 Paramedic Clinical Internship**

SYLLABUS

Part 1: Course Information

Faculty of Record and Program Director

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Clinical Coordinator

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Course Description

NURS 55: Clinical course provides students with 176 hours of acute care experience under the direct supervision of a licensed paramedic and nurse in multiple settings offering a wide variety of patients and care settings preparing them to understand and address the needs of the pre-hospital patient.

Prerequisite: NURS 51, NURS 52, NURS 53 and 54

Co-requisite:

Graded: Credit/No Credit

Units: 5 units

Required Texts (Included in tuition payment)

AAOS Emergency Care in the Streets 7th Edition Volume 1

AAOS Emergency Care in the Streets 7th Edition Volume 2

AAOS Sick/Not Sick: A Guide to Rapid Patient Assessment (recommended, but not required)

Dubin, D. (2000). Rapid Interpretation of EKG's 6th Edition (recommended, but not required)

Campbell, J. (2012) International Trauma Life Support 7th Ed (ITLS)

The National Association of Emergency Medical Technicians, Advanced Medical Life Support (AMLS)

American Heart Association, Advanced Cardiac Life Support (ACLS)

American Heart Association, Pediatric Advanced Cardiac Life Support (PALS)

American Heart Association, Basic Life Support (BLS)

Recommended Texts & Other Readings

As assigned on Navigate course site

Course Requirements

- Internet connection, including access Navigate and e-mail
- Microsoft Word and Adobe Acrobat Reader
- Individual transportation
- Paramedic uniform and required equipment
- Up-to-date health clearances, including CastleBranch
- Professional conduct in all clinical and course related settings as delineated in Student Handbook
- Mobile device (PDA, smartphone, iPod, etc.) loaded with healthcare reference materials is highly recommended for this course.
- Attend all clinical experiences and complete the required clinical hours.
- Complete required assignments.
- Exhibit conduct consistent with the EMT Code of Ethics as described in the Student Handbook.

Part 2: Course Objectives

Students must meet all course objectives in order to pass the course. The student is expected to:

1. Implement communication skills to promote team work and a strong student-preceptor mentoring relationship.
2. Integrate ALS theories to perform skills for medical disorders/emergencies across the adult life span under the direct supervision of a precepting nurse or paramedic.
3. Exhibit competency in accessing, using, and evaluating patient care technologies.

4. Demonstrate basic knowledge of concepts related to patient safety and quality healthcare.

Part 3: Course Structure

This course will be delivered in a blended learning environment. It will employ multiple diverse clinical experiences in which the student is under the direct supervision of a licensed Paramedic, Physician, or Registered Nurse when providing care (California Administrative Code, Title 22, EMT-P Regulations, Section 100146-100147.) The experiences will include initial observational and then direct care experiences in the following settings:

Technical Emergency Response Training: **32** hours
Emergency Department Rotation: **144** hours

Total Clinical Hours: **176**

*All Internship hours, assignments, and FISDAP documentation must be completed within **3 months or 90 days** of the assigned ED clinical rotation.

Failure to complete hours within this time frame will result in course failure.

Field Internship Student Data Acquisition Project (FISDAP)

FISDAP is an internet based software program that is used to document all of the paramedic student's educational experiences. It is required by the program accrediting agency and is used to assess that the student has met the requirements for the Paramedic program.

Please review the CoAEMSP Student Patient Contact Matrix provided in your binder to see more detail on the type and number of specific patient care contacts required by the conclusion of the Paramedic Program.

Accurate documentation of patient experiences is essential, and must include skills lab, simulation experiences, clinical patient contacts, and field patient contacts.

Documentation is required to be completed on FISDAP within 72 hours of the educational experience and will meet the following requirements:

1. Each shift will have a minimum of 6 documented patient contacts.
2. For each patient a narrative will be done documenting the patients Chief Complaint, presentation with pertinent positive signs/symptoms, treatments rendered and patient outcome.

3. The daily evaluation for each corresponding shift will be attached to each shift. Any rating criteria of a 2 or less will be explained in an email to the Course Coordinator and Mentor.

FISDAP entries must meet the expectations of the Clinical Coordinator in order to receive credit for the course and move on to the next phase of the program. Should any shift edits be necessary, notify the Clinical Coordinator prior to final submission.

Technical Emergency Response Training

TERT is a mandatory 32 hour training course hosted by FEMA in Anniston, AL. It is provided free of charge to the student, as the cost is covered by a FEMA grant. Students will be scheduled to attend the course as a class and attendance is mandatory prior to passing NURS 55.

Should a scheduling conflict arise and the student is unable to attend, first the student shall notify the: (1) Program Director, (2) Lead Instructor and (3) Clinical Coordinator. Then the student is responsible for contacting the FEMA representative and handling the rescheduling at their earliest convenience.

The TERT class **MUST** be completed within 90 days of the original date of attendance or the student will fail NURS 55. Students may not start their field internship until they have met all the requirements of NURS 55, which includes attending TERT.

Emergency Department Rotation

Your Emergency Department rotation is the heart of the Clinical experience. It is here that you'll be able to fully take advantage of your training within a controlled setting. It is an opportunity for you to work with experienced nurses who will guide the application of your training to patients of all kinds. Please engage yourself, be assertive, and ask questions. The required paperwork for your Emergency Department rotation is as follows:

Binder Acceptance Form & Letter to Hospital Preceptor

These forms **MUST** be read and signed by both the student and the Preceptor.

Upload the signed forms to FISDAP under "Day 1" folder. The signed forms must be uploaded 72 hours after the completion of your first shift.

Failure to do so will result in progressive discipline.

Daily Evaluation Form

Students will be observed and evaluated by the Preceptor on application of knowledge, skills, and professional attitude daily during hospital clinical rotations. Completion of the Daily Evaluation Form detailing the preceptor evaluation and submission to the Clinical Coordinator by the established due date is the responsibility of the student.

Rating Criteria of 2 or less on any Daily Evaluation require that the Clinical Coordinator and Mentor be notified immediately via an email explaining the reason for the low rating. Subsequent low ratings in the same category will be dealt with using progressive discipline methods.

All students are expected to contact the Clinical Coordinator or Mentor when they have completed 60-70 hours of the ED clinical rotation. The Clinical Coordinator will then schedule a face to face meeting for evaluation of the student's progress, if necessary. The purpose of a midterm evaluation is to discuss and clarify any clinical issues and to maintain a positive learning experience.

If a midterm evaluation is required, a plan will be developed with the student, preceptor, student mentor, and clinical coordinator to address concerns and provide maximum opportunity for student learning.

Any concerns should be immediately addressed with the Clinical Coordinator/Program Director to facilitate communication and collaboration on creating a plan to optimize the student's opportunity for success.

Final Clinical Evaluation

A Final Clinical Evaluation will be filled out by the student's Primary preceptor at the conclusion of the necessary hours. It is expected that ratings of all 3 & 4 will be achieved in each category prior to being eligible to complete NURS 55 successfully. The form must be fully filled out and signed by the preceptor. It is the student's responsibility to arrange a meeting with the preceptor. The CSUS Paramedic Faculty, will consider this evaluation to determine if the student is able to achieve an acceptable standard of performance with full credit.

Clinical Hours Record

All observational and direct patient care clinical hours must be recorded on the Clinical Hours Record and signed off by the Preceptor or representative of the facility if the student is to receive credit toward required hours. Documentation must include date, location, total hours and Preceptor signature. Submit to Clinical Coordinator at the completion of the clinical internship.

Required Clinical Assignments

The student will complete the following assignments while in the Emergency Department clinical rotations to facilitate application of theory content to the clinical setting.

All documentation involving patients will be done in accordance with HIPPA regulations and agency guidelines. Required assignments for NURS 55 are:

- ICU Follow-Up Reports (5)

The student is to complete 5 follow up visits and report on the continuing care of patients who came through the ED and subsequently admitted to an ICU. Ideally, the student would select a patient that he/she has been familiar with while in the ED. If not able to physically follow a patient to a critical care unit, the student may simply ask the admitting nurse about the subsequent course of treatment for the patient in question. The goal of this assignment is to learn about the additional treatments, procedures and medications used to stabilize critical care patients.

- EKG strip documentation (10)
Collect 10 EKG strips, omit any HIPPA sensitive information, attach and complete the EKG form.
- Lab value documentation (10)
Copy lab values from 10 patients and complete the Lab Value form
- Medication administration documentation (10)
Document 10 different medicine administrations and complete the form.

Completion of the Clinical Internship

It is the student’s responsibility to submit electronic copies of all required NURS 53,54,55 clinical documents *via the program provided flash drive* or email to the Paramedic program CC within 72 hours of completing the clinical internship hours. Submit the following documents electronically as PDFs:

Daily Evaluation Forms, Emergency Department Final Evaluation
Clinical Hours Records
FISDAP (ongoing through field internship)
EMS Ride-a-Long Forms(NURS 53/54)
ICU Follow Up Forms (5)
EKG Strip Documentation (10)
Lab Value Documentation (10)
Medication Administration (10)
Technical Emergency Response Training (TERT) Anniston, AL training Certificate (32 hr class)

Part 4: Topic Outline/Schedule

Clinical Placements	Assigned by Paramedic Program concurrent with and following NURS 52, NURS 53 and NURS 54
Final Evaluation	A Final Evaluation is required from a preceptor at the conclusion of 144 Emergency Department hours.
Clinical Experience Due Date	All Internship hours, assignments, and FSDAP documentation must be completed within 3 months or 90 days of the assigned ED clinical rotation.

Part 5: Grading Policy

This is a Credit/No credit course. Required clinical hours are 176. To earn credit, the student must complete course assignments, clinical hours, and FSDAP documentation with adequate clinical evaluations from RN Preceptor. The student will submit clinical forms electronically to the Clinical Coordinator within 72 hours of their final shift to receive credit.

Course Failure: A course failure will result if the student does not meet clinical course objectives and achieve a final passing evaluation, and/or complete assignments, and/or complete all of the required clinical hours, and/or submit required forms. Course No Credit prevents the student from progressing in the program. A student who receives a No Credit has the right to appeal. See the Paramedic Student Handbook for grading policies and appeals.

Part 6: Course Policies

Class and Clinical Experience Attendance

Attendance is mandatory at all class and clinical experiences. All clinical hours must be completed to receive credit for the course. In the event the student is sick or misses a shift due to an unexpected emergency, he/she must notify **prior to missing the shift** the Clinical Coordinator and the Preceptor at the hospital. Calls can be placed 24 hours a day to the Clinical Coordinator's voice mail number above.

Scheduling of Preceptors and Clinical Experiences:

All Preceptors must be pre-approved by the acute care setting and the Clinical Coordinator. All clinical experiences are scheduled and approved by the Clinical Coordinator. Students are not allowed to individually arrange trades or exchange clinical preceptors or experience days. The student must contact the Clinical Coordinator and/or preceptor for schedule changes per hospital policy. The Clinical Coordinator must reschedule missed shifts to facilitate insurance coverage of the student through

CSUS Paramedic program. Failure to comply with this policy may result in removal from the program.

Student Responsibilities in Clinical

In the clinical setting students are representatives of the Sacramento State Paramedic Program and are held accountable to the Ethical Code of Conduct in the Student Handbook. The student is expected to be an active participant in the student internship experience and seek out learning opportunities. In a new clinical situation, the student is first expected to observe how the preceptor handles patient care situations, ask questions, and then engage in direct patient care within the EMT-P scope of practice and under the supervision of the preceptor.

Paramedic students are expected to participate as a team member in the Emergency Department and contribute to patient care and safety. This may include clean up, transferring patients, and overall asking how you can support the other team members in the ED.

Unusual Event/Exposure

If the student makes a clinical or medication error, is involved in an unusual event, or is exposed to a communicable disease, the Clinical Coordinator must be informed immediately. See Occurrence/Exposure Reporting Process form for reporting details.

Assignments

Students are required to complete all of the course assignments within the 90-day requirement. Assignments submitted that do not meet the minimum requirement will be returned to the student for revision and must be resubmitted by the revised due date established by the Clinical Coordinator.

Extra Credit

There is no extra credit in this course.

Late Work

Late work will not be accepted unless prior arrangements have been made with the faculty regarding the assignment.

Conflict in Clinical

If the student experiences a conflict in clinical or identifies issues between himself/herself and the assigned Preceptor the student must inform the Clinical Coordinator immediately via phone and document and submit the issue in writing. The notification must occur within 24 hours or prior to the next shift. The Clinical Coordinator is available to facilitate communication and problem solving so that the issue does not impact success of a clinical internship.

Asking for Assistance

If you are having any trouble keeping up with assignments or other aspects of the course, be proactive in communicating with course Instructor as soon as possible. Instructors would like you to succeed in the course and can best assist you in problem solving to find a solution to meeting course requirements if you can communicate early and frequently. Faculty contact numbers and email addresses are provided in the course syllabus.

University Policies

Academic Honesty

Academic honesty is ensured when a student completes academic work on his/her own merit. This concept is violated when a student gains an unfair advantage over other students such as is the case when copying others' assignments, attempting to gain knowledge of exam items or related content, or plagiarizing published works. If any part of your written or verbal work is suspected of academic dishonesty (whether you benefited from or provided an unfair advantage), the Pre-Hospital Education Program Student Handbook requires notification of the University's Student Affairs office. Once academic dishonesty is determined to have taken place, the assignment will not be accepted, will receive a score of zero, and the student(s) will be subject to disciplinary action including, but not limited to, course failure or program dismissal. It is your responsibility to review the university policy and student handbook regarding academic honesty and plagiarism, to understand their definitions, and to consult with faculty if you need assistance. See also the Sacramento State Policy Manual (<http://www.csus.edu/umannual/AcademicHonestyPolicyandProcedures.htm>).

Student Conduct

Participation in program obligates students to demonstrate professional behavior at all times, adhering to the Student EMT Code of Ethics found in the Student Handbook (see also the statements in the Pre-Hospital Education Program Philosophy). Additionally, students are expected to follow the University Student Code of Conduct (<http://www.csus.edu/umannual/student/UMS16150.HTM>) and to adhere to all policies found within the Sacramento State Pre-Hospital Education Program Student Handbook.

Violation of any of these principles, whether during class times or course-related activities, may result in one or more of the following: letter of reprimand placed in the student file; notice of jeopardy of failing a course; failure of a course; referral to University Student Affairs; and/or dismissal from the paramedic program and/or University.

Reasonable Accommodation

Reasonable Accommodation Policy

1. **Test/Assignment/Alternative Media/Course Accommodations:**

As your instructor, I actively support a wide range of learning styles and abilities. Feel free to discuss your progress in this course with me. In addition, if you have a documented disability and require accommodations, please provide a copy of your accommodation letter from Services to Students with Disabilities (SSWD) and contact me as early as possible so that your learning needs may be appropriately addressed. If you do not have an accommodation letter, please contact SSWD in Lassen Hall, 1008, (916) 278-6955; 278-7239 TDD, sswd@csus.edu to initiate the accommodation process.”

2. **Physical Access in the Classroom:** Please let me know immediately if you require physical accommodation to access the classroom environment.

Students with disabilities who request service(s) must provide the CCE Human Resources Specialist (HRS) with appropriate documentation of disability. This documentation along with the Application for Student Support Services (<http://www.cce.csus.edu/students-disabilities>) must be submitted to CCE at least 2 weeks before the first day of class/needed services. Contact the CCE Human Resources Specialist (HRS) at graggr@cce.csus.edu to obtain forms or visit the provided link above. Submit forms via Fax: **916.278.4602** or Email: graggr@cce.csus.edu.